



**APPLICATION FOR DIRECT DEPOSIT**

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**CHECKING**      **1**      BANK NAME \_\_\_\_\_  
BANK TRANSIT# \_\_\_\_\_  
ACCOUNT# \_\_\_\_\_  
AMOUNT OF DEPOSIT \_\_\_\_\_

**CHECKING**      **2**      BANK NAME \_\_\_\_\_  
BANK TRANSIT# \_\_\_\_\_  
ACCOUNT# \_\_\_\_\_  
AMOUNT OF DEPOSIT \_\_\_\_\_

**SAVINGS**      **1**      BANK NAME \_\_\_\_\_  
BANK TRANSIT# \_\_\_\_\_  
ACCOUNT# \_\_\_\_\_  
AMOUNT OF DEPOSIT \_\_\_\_\_

**SAVINGS**      **2**      BANK NAME \_\_\_\_\_  
BANK TRANSIT# \_\_\_\_\_  
ACCOUNT# \_\_\_\_\_  
AMOUNT OF DEPOSIT \_\_\_\_\_

- \*The amount of the deposit can either be the entire amount or specific denomination.
- \*Processing this form takes two active pay periods.
- \*This form cannot be processed until it has been signed by the employee.

\_\_\_\_\_  
Signature of the Employee

\_\_\_\_\_  
Date