



COURSE REVISION FORM

A Revised Course Proposal Form is required for a fundamental revision of a course that involves the focus, scope, level (e.g.100 to 200), objectives, description (including title), designation, or other significant change. Complete the Course Revision Form (located in the Appendix of Faculty Handbook) and submit to the Curriculum Committee for approval. Once approved, the proposal goes to the full faculty for a vote.

[Please provide the following information, in writing, on or before the established deadline i.e., a semester prior to when it is offered.]

1. INFORMATION ON THE COURSE AS CURRENTLY TAUGHT.

Course letter and number:

Instructor:

Title:

Current date:

Current catalog description:

Prerequisite(s):

Group requirement (if any):

Required for BA, AA/AS, Minor, or other program?

2. INFORMATION ON THE COURSE AS REVISED.

Course letter and number:

Title:

Proposed course revisions:

Rationale: .

Revised catalog description (if any):

Prerequisite(s):

Group requirements (if any):

Describe impact of proposed revision(s) on BA, AA/AS, Minor or program.

If appropriate, name the Faculty Chair, BA Coordinator(s), or Program Director(s) who have been consulted, indicating whether approval has been given

Consultation with:

Date of Curriculum Committee approval:

Date of Faculty approval:

Date received by the Dean of the College's Office: